

A large rectangular area with a solid black border and numerous horizontal dotted lines, intended for handwriting practice. The lines are evenly spaced and extend across the width of the page.

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(25 marks)

3. Read the following passages and express the context of each passage in **one sentence** as briefly as possible. **Explain** the terms in **bold type**.

(i) It is widely accepted that the corporate sector plays a key role in economic development. Therefore, governments seeking rapid development need to focus attention on creating a conducive regulatory framework that governs the corporate sector in the country. Economic activities require good rules including those that establish and clarify property rights, reduce the cost of solving disputes, increase the **predictability** of economic interaction and provide contractual partners with provisions against abuse. The predictability of economic interaction and provide contractual partners with provisions against abuse. The existence of conducive rules not only increases the dynamism of business but also its resilience during economic and financial crisis.

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(ii) Gradual recovery in the global economy, coupled with the post-conflict improvement in the tourism sector, resulted in a notable increase in air passenger and freight transportation. The passenger traffic carried by Sri Lankan Airlines increased by 24.5 per cent in 2010. Bandaranaike International Airport handled the highest ever **transshipment freight** of 26 445 metric tonnes in 2010 recording an increase of 43 per cent compared to the previous year. The total air cargo handled, also increased by 20.3 per cent compared to the previous year. The air cargo handling capacity was doubled during the year with the addition of a new export terminal. The current capacity stands at 300 000 metric tonnes of cargo per annum.

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(iii) It will be the chief aim of the Ceylon University, while making efficient provision for the study of English and the assimilation of western culture, to take care that our youth do not grow up strangers to their mother tongue and to their past history and traditions. The vernacular literature of the day will then be rescued from its pedantry and triviality and be a worthy vehicle for the **dissemination of what is best in Western and Eastern culture**. Then at last the masses of our people will be really influenced for the better by western civilization, which seems otherwise likely to leave no enduring mark than the addition of some European words in our vocabulary and the incorporation of some European customs in our social life.

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(15 marks)

4. Read the following text and write **short** answers for the question given under each question.

(i) Road development was given priority under the rural infrastructure development activities of the Ministry of Local Government and Provincial Councils in 2013. Accordingly, the Ministry implemented the Provincial Roads Project (Central and Sabaragamuwa Provinces) Provincial Roads Improvement Project, Eastern and North Central Provincial Road Project and Northern Road Connectivity of provincial roads. These projects funded by the Japan International Cooperation Agency (JICA), World Bank and ADB are to be completed by 2014/15. In addition, the Ministry continued the Greater Colombo Wastewater Management Project, Upgrading of the Disaster Response Network (Phase II) Iranamadu Irrigation Development Project and Jaffna and Kilinochchi Water Supply and Sanitation Project during the year 2013.

The Finance Commission continued to play a pivotal role in recommending central government transfers to the Provincial councils to meet their budgetary requirements with the broader view of achieving a balanced regional growth. The implementation of the Agency Results Framework approach took place during the year to improve the Results Based Monitoring approach previously followed by the provinces.

(a) Which benefit was expected to be fulfilled by implementation of the Agency Results Framework approach in 2013?

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(b) How many projects are given priority by the Ministry of Local Government and Provincial Councils for road improvement in the year 2013?

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(c) What was the pivotal role played by the Financial Commission?

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(d) Who are funding the Project to be completed by 2014/2015?

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(e) How many projects were continued by the Ministry during the year 2013?

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(10 marks)

(ii) There is a strong need to strengthen the existing primary level health care system in order to reduce the burden on secondary and tertiary care providers. Surpassing primary health care providers and obtaining services from higher level hospitals or private specialists not only increases the cost of health care to the government but also creates a significant cost to individuals. In order to address those issues, the Ministry of Health intends to propose a "Universal access plan" in which, a key strategy will be the strengthening of primary level health care. As per such plan, policy directions that are to be considered include a cluster system whereby specialist hospitals (base hospitals and above) will be linked with the primary level institutions in the area for referral and back referral, ensuring that continuity of health care is in place.

(a) What is the influencing fact or for achieving the target 'ensuring the continuity of health care' according to this text?

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(b) What were the issues created by obtaining services by the patients from higher level hospitals or private specialists?

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(c) What are the basic features of the plan proposed by the Ministry of Health in addressing the issues?

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(d) Why the strengthening of primary level health care service is considered to be important?

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(e) What is the strategy proposed by the Ministry of Health as a remedy for the issues?

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(10 marks)

(iii) Bisokotuva was, no doubt, the product of a careful research into pressure of liquids, for its efficient structure controls the flow of water out of the tank in such a manner as to prevent the pressure of thirty-to-seventy-five thousand acre-feet of water from resulting in a velocity detrimental to the bund or the channels or the fields. This contrivance has been hailed as a conspicuous Sinhala invention. Its modern counterpart, the valve-pit, was not known in the West until a century ago.

The sluice-gate, with an arrangement to regulate water by adjusting wooden boards, was also an ingenious device. The spill was another component of a tank, which displayed the knowledge of hydraulics of ancient Sinhalas. It served the major purpose of safeguarding the bund and consequently, the fields and the homes which were immediately below it. The spill ensured that only the quantity of water that the bund could hold was retained in the tank ; the excess was diverted over the spill to an uninhabited part where an occasional flood caused no inconvenience.

Just as the ancient engineer showed his skill in minimizing scouring and silting of irrigation channels by regulating the gradient of the flow, he demonstrated his ability to handle the problem of sedimentation by constructing silt-pits. Inlets to ponds such as the Twin Ponds and the bath at Gold Fish Park at Anuradhapura were so devised that silt-pits, where the levels of in-flow and out-flow were carefully fixed, ensured that no mud flowed into the rocklined baths.

(a) What were the strategies used by the ancient Sinhalas in handling the problem of sedimentation?

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(b) What are the efficient structures given here as examples to display the knowledge of hydraulics of ancient Sinhalas?

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(c) What were the aims expected to achieve by ancient Sinhalas in constructing the spills?

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(d) What was the aim of constructing 'Bisokotuwa' by ancient Sinhalas?

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(e) What were the structures used for regulating the water and divert excess water?

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(10 marks)



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[முழுப் பதிப்புரிமையடையது]
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Limited Competitive Examination for Recruitment to Grade III of
Sri Lanka Administrative Service – 2013 (2015)

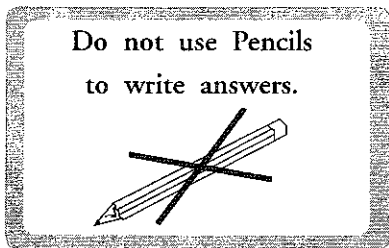
(03) Case study relating to Public Administration I

Three hours

Instructions to Candidates

Very Important :

Do not use Pencils
to write answers.



* Answer scripts where the numbers are not written as indicated below will not be marked / evaluated.

I 2 3 4

Write your Index Number here,
and on pages 3 and 5 in the space
indicated.

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Checked as correct

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Invigilator's Initials

Important :

- * This paper consists of Part I and Part II with 50 questions on 10 pages.
- * Before answering the paper arrange all the pages in order.
- * Answer **all** questions in Part I on this paper itself and answer **all** questions in Part II on the given sheets of paper.
- * The time allowed for this paper is **three hours**.
- * Commence answering only after the Centre Supervisor's announcement.
- * Instructions given should be strictly followed in answering this paper and marks will not be awarded for answers not in accordance with these instructions.
- * Even if you are not attempting the paper hand it over to the Supervisor.
- * Write the answers clearly and legibly in **blue or black ink only and not in pencil**.
- * It is an offence to remove this paper from the examination hall or turn out photocopies of the same.
- * Answer scripts with illegible figures, illegible handwriting, those where erasing fluid has been used and written in pencil will not be marked / evaluated.

For Examiner's use only

Page No.	Question No.	Marks Awarded
2	1 - 6	
3	7 - 12	
4	13 - 19	
5	20 - 23	
6	24 - 32	
7	33 - 39	
8	40 - 45	
9 - 10	46 - 50	
Total		

Final Score

In figures	
In words	
Marking Examiner	
Checked by	

Part I

- Questions from No. 1 to 5 are based on the following case / situation.

Mr. Sunil Perera and Mr. Neil Silva are two officers, attached to the Relief Services Department subject to a period of probation, after passing the open competitive examination for the recruitment to the class III of the Public Management Assistant Service.

A formal disciplinary inquiry has been commenced against several officers for the misplacement of files, and among those officers, there is Mr. Neil Silva too, who is under going his period of probation. At the same time the probation period of Mr. Sunil Perera has been extended by another one year with instructions to correct weaknesses as his services were found not satisfactory.

Select the **correct** or the **most appropriate** answer relevant to this case / situation for each of the following questions, and write down the relevant **number** of the choice **on the dotted line** given against the question.

1. Under which appendix stated below should the Probation Period Report relevant to the first and second year of Mr. Sunil Perera and Mr. Neil Silva, be prepared by the Director of the Relief Services Department?
(1) Third Appendix (2) Fourth Appendix (3) Fifth Appendix (4) Sixth Appendix (.....)
2. It was not able to finish the formal disciplinary inquiry against Mr. Neil Silva, before the termination of his period of probation. Accordingly which of the following should have been done, by his appointing authority?
(1) Revision of the charge sheet
(2) Extending of the period of probation
(3) Make the service permanent and proceed with the formal disciplinary inquiry
(4) Send him on compulsory leave and proceed with the formal disciplinary inquiry (.....)
3. What is the maximum number of years that can be allowed to Mr. Sunil Perera by the appointing authority to correct his weaknesses?
(1) One (2) Two (3) Three (4) Four (.....)
4. What is the step that should be taken about the salary increment of Mr. Sunil Perera during this period?
(1) Suspension (2) Stoppage (3) Reduction (4) Deferment (.....)
5. In case Mr. Sunil Perera fail to correct his weaknesses within the specified period and his appointing authority decides to terminate his appointment under which appendix below, should his letter of termination of appointment be prepared?
(1) Fourth appendix (2) Fifth appendix (3) Sixth appendix (4) Seventh appendix (.....)
(01 × 5 = 05 Marks)

- Questions from No. 6 to 10 are based on the following case / situation.

Miss. Gangani Amarasena, who was appointed to the post of a fashion designer which is a post in the Rural Products Department, met the Director of the Department and reported for work assuming duties of the post.

Select the **correct** or the **most appropriate** answer relevant to this case / situation for each of the following questions, and write down the relevant **number** of the choice **on the dotted line** given against the question.

6. What is the time duration within which Miss Gangani Amarasena should make her oath, according to the Constitution after getting her appointment?
(1) 7 days (2) 2 weeks (3) 1 month (4) 2 months (.....)



7. Under which appendix, should Miss Gangani Amarasena submit the letter to confirm that she has reported for duties?
(1) First appendix (2) Second appendix (3) Third appendix (4) Fourth appendix (.....)
8. Within which period of time should Miss. Gangani Amarasena obtain her Medical report after assuming duties?
(1) 1 month (2) 2 months (3) 3 months (4) 4 months (.....)
9. From which of the following officers should Miss Gangani Amarasena obtain her Medical Report?
(1) A Medical Officer in Charge of a Government Hospital
(2) A Specialist Medical Officer in a Government Hospital
(3) A District Medical Officer of a Government Hospital
(4) The Director General of Health Services (.....)
10. To which of the following officer should the appointing authority inform that Miss. Gangani Amarasena has accepted the appointment?
(1) The Secretary to the President (2) The Secretary to the Prime Minister
(3) The Auditor General (4) The Attorney General (.....)
(01 × 5 = 05 marks)

● Questions from No. 11 to 15 are based on the following case / situation.

Mr. Piyal Ratnasekara who possesses about 9 years working experience, serves as an Assistant Director in the class III of Planning Service attached to the Rural people's Department.

Mr. Anura Senarath a Deputy Director of the Department, who is in class II of Sri Lanka Planning Service had to undergo an urgent heart surgery and stay on leave for several months on rest. Accordingly Mr. Piyal Rathnasekara was appointed to act on the post of Mr. Anura Senarath.

The first service station of Mrs. Anoma Siriwardana, who got an appointment as a Development officer is the Rural People's Department. Mrs. Anoma Siriwardane who has completed about two years of service at the time, has to pass her first efficiency bar examination within three years, according to the service minutes. Also, Mrs. Anoma Siriwardana who travels from a far away place for her work, has applied for a transfer to her home station and also expects to participate in a foreign training programme on "Developmental Tasks" held in India.

Select the **correct** or the **most appropriate** answer relevant to this case / situation for each of the following questions, and write down the relevant **number** of the choice **on the dotted line** given against the question.

11. Which of the following holds the authority of appointing Mr. Piyal Ratnasekara to the post of Deputy Director on acting capacity?
(1) Director of the Rural People's Department.
(2) appointing authority of Mr. Piyal Ratnasekara.
(3) Director General of Establishments.
(4) Director General of Combined Services. (.....)
12. In keeping with which of the following regulations could the acting appointment of Mr. Piyal Ratnasekara be made, according to the provisions of the Establishments Code?
(1) The acting post should be of lower grade than the present post held by him.
(2) The acting post should be of higher or equal grade to the present post held by him.
(3) He should be an officer holding a post, equal or nearly higher post to the acting post.
(4) The post held by him at present, and the acting post, should be of the same Department. (.....)



13. For which of the following does the passing of the Efficiency Bar Examination by Mrs. Anoma Siriwardana become important?
- (1) for the participation in the foreign training programme
 - (2) to get the transfer of station
 - (3) to get the appointment, made permanent
 - (4) to become eligible for a better salary scale (.....)
14. In case Mrs. Anoma Siriwardana fails to complete the Efficiency Bar by the specified date what is the maximum number of years that can be allowed her for the purpose, under the basis of renewal, year by year, by the appointing authority?
- (1) Two
 - (2) Three
 - (3) Four
 - (4) Five (.....)
15. In case Mrs. Anoma Siriwardane fails to complete the Efficiency Bar even within the specified maximum time duration, what is the step that could be taken by the appointing authority?
- (1) Deferment of the salary increment
 - (2) Interdiction of work until the completion of the Efficiency Bar
 - (3) Termination of the appointment for inefficiency
 - (4) Sending on compulsory leave, for inefficiency (.....)
- (01 × 5 = 05 marks)*

● Questions from No. 16 to 20 are based on the following case / situation.

What was revealed at an Audit Inquiry carried out on the functions of the Accounts Division of the Urban Work Department, which falls under the Ministry of Urban Planning was that several principal tasks of the accounts division have not been performed according to the Financial Regulations. It was revealed that the Financial Regulations have been neglected, specially, the opening of Official Accounts, preparation of Bank re-conciliations and receiving and issuing of cheques.

Select the **correct** or the **most appropriate** answer relevant to this case / situation for each of the following questions, and write down the relevant **number** of the choice **on the dotted line** given against the question.

16. From which of the following institutions should the Head of the Department, get the permission to open up an Official Bank Account, for the Urban Work Department?
- (1) The Ministry of Urban Planning
 - (2) The Department of Auditor General
 - (3) The Treasury
 - (4) The Central Bank Of Sri Lanka (.....)
17. On which date of the month that commences after the last date of the calendar month should the Bank Reconciliation Statement be prepared for each month?
- (1) 10th day
 - (2) 15th day
 - (3) 20th day
 - (4) 30th day (.....)
18. In which of the following registers should the details of a cheque received to the Rural Work Department, by Registered post, be initially entered?
- (1) G.A.M. 80
 - (2) G.A.M. 81
 - (3) G.A.M. 82
 - (4) G.A.M. 83 (.....)
19. At the extension of the date of a validity of a cheque issued by the Urban Work Department, for what time duration from the date of the revision could the period of validity be extended according to the Financial Regulations?
- (1) for a period not exceeding 30 days.
 - (2) for a period not exceeding 60 days.
 - (3) for a period not exceeding 90 days.
 - (4) for a period not exceeding 180 days. (.....)



20. Which of the following documents should be compulsorily referred to, at the issue of a new cheque at an instance where a cheque issued to a person, by the Urban Work Department is lost?

- (1) Cheque Insurance Certificate
 - (2) Loss Insurance Bond
 - (3) Commercial Bank Cheque Bond
 - (4) Loss Compensatory Certificate (.....)
- (01 × 5 = 05 marks)

● Questions from No. 21 to 30 are based on the following case / situation.

Mr. Devapriya Samarasinghe who possesses an experience of about 20 years in the Public service has been in the Sri Lanka Administrative Service for about 10 years after passing the Limited Competitive Examination for Recruitment to the Sri Lanka Administrative Service and recently serves as a Deputy Director in the Infra-structure Facility Development Ministry.

Mr. Prasad Amaratunga who possesses an experience of 2 years in the Public Service has been in the Sri Lanka Administrative Service after passing the Open Competitive Examination and recently serves as an Assistant Director in the Infra-structure Facility Development Ministry.

National Roads Corporation is a State Institution coming under purview of the Ministry of the Infra-structure Facility Development. The Minister of Infra-structure Facility Development hopes to restructure the whole of the Administrative Structure of the National Roads Corporation which has been a loss incurring institution for a number of years. The Minister advises the Secretary to the Ministry of Infra-structure Facility Development Ministry to appoint temporarily, an experienced officer in the Sri Lanka Administrative Service, as the Administrative Director of the National Roads Corporation.

According to the instructions of the Minister, the secretary to the Ministry suggests to appoint Mr. Devapriya Samarasinghe as the Director of Administration of the National Roads Corporation. Specially, at a previous occasion too, Mr. Devapriya Samarasinghe, has served for two years and eight months as an officer who had been released from Public Service, in a State Company, and the experience he had gained had been considered by the Secretary.

Accordingly Mr. Devapriya Samarasinghe consents to accept the post of Administrative Director of the National Roads Corporation temporarily considering the request of the secretary of his Ministry and the need of the Government.

At the same time Mr. Prasad Amaratunge is expected to be attached to the post of Assistant Director (administration) of the Water Resources Authority, which is a Government owned company coming under the Ministry of Infra-structure Facility Development.

Write the **correct** answer for each of the following questions relevant to the case / situation **on the dotted line** in front given with each question.

21. Who is the officer who should make the request to release Mr. Devapriya Samarasinghe temporarily to the National Roads Corporation, according to the procedural regulations of the Public Services Commission?

.....

22. Under which appendix of the Establishments Code, should this request be made?

.....

23. What is the maximum time duration for the release of Mr. Devapriya Samarasinghe to the National Roads Corporation for one turn?

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24. What is the maximum time duration through which Mr. Devapriya Samarasinghe could be temporarily released to a State Corporation during his full span in the Public Service?
.....
25. According to the said maximum time duration, what is the maximum period of time in which Mr. Devapriya Samarasinghe can hold the post of Administrative Director of the National Roads Corporation?
.....
26. Under which appendix should Mr. Prasad Amaratunga make the request of temporary secondment to the Water Resources Authority?
.....
27. If the said request of Mr. Prasad Amaratunge has been turned down by his appointing authority, what would have been the main reason for it?
.....
28. State any other instance in-addition where a request made for the temporary release of a Public Officer from the Public Service could be turned down by the appointing authority.
.....
29. Mention an instance where the temporary release of Mr. Devapriya Samarasinghe could be terminated before the completion of the specified time duration, after his assumption of duties as the Administrative Director of the Roads Corporation.
.....
30. What is the responsibility of the National Roads Corporation regarding the contribution for pension of Mr. Devapriya Samarasinghe after he released temporarily to the National Roads Corporation?
.....

(01 × 10 = 10 marks)

- Questions from No. 31 to 35 are based on the following Case/Situation.

The Director General of National Manpower Department, as the Accounting Officer of the Department, has issued a part of the imprest received by the Department from the Treasury for the year 2014 to the subordinate officers who are eligible for Interim Imprest.

At the same time the Director General of National Manpower Department has issued a special circular regarding the control of the overtime duties of the Department based on the instructions circular issued by the Treasury for control of State Expenses.

Write the **correct** answer for each of the following questions relevant to the case/situation, **on the dotted line** provided with each question.

31. Mention **two** types of main Interim Imprests that could be issued to a subordinate officer by the Director General of the National Manpower Department.
- (i)
- (ii)
32. State separately the maximum cash limits that could be allowed under these two types of Imprests.
- (i)
- (ii)



33. Mention **two** provisions included in the Establishments Code regarding the control of overtime duties that could be incorporated in the special circular issued by the Director General of the National Manpower Department.

(i)

(ii)

34. State **two** instances where overtime payments should **not** be made to the officers of the National Manpower Department.

(i)

(ii)

35. State **two** types of officers in the National Manpower Department who are **not** entitled to overtime payments.

(i)

(ii)

(02 × 5 = 10 marks)

● Questions from No. **36** to **40** are based on the following case / situation.

Mr. Sunimal Abeyratne who assumed duties as the Divisional Secretary of the Salmalyaya Division on the 01st of August 2014, observed that there are heaps of unusable materials here and there in all the divisions of the office. Also it was clear that many years old documents are lying unprotected and out of order in all divisions. Accordingly, Mr. Sunimal Abeyratne requested the District Secretary to appoint a Board of Survey and took action to dispose the old documents according to an appropriate legal methodology.

Write the **correct** answer for each of the following questions relevant to the case/situation, **on the dotted line** provided with each question.

36. (i) Before what date, should a Board of Survey for the Salmalyaya Divisional Secretary Office be appointed?

.....

(ii) What is the number of members that should comprise the said Board of Survey in addition to officer in charge of the stores in the Divisional Secretary office?

.....

37. State **two** forms which are used to verify the stores and to record the list of unusable goods at the survey done in Salmalyaya Divisional Secretariat by the Board appointed by District Secretary.

(i)

(ii)

38. State **two** steps that should be taken by Mr. Sunimal Abeyratne, after receiving the report from the Board of Survey.

(i)

(ii)

39. According to the provisions in the Establishments Code regarding the security and the destruction of the official Documents, state **two** types of documents, of the Salmalyaya Divisional Secretariat that should **not** be destroyed.

(i)

(ii)



40. State **two** main points regarding each of the documents destroyed, that should be included in the report prepared for the destroyal of items of the Salmalyaya Divisional Secretariat.

(i)

(ii)

(02 × 5 = 10 marks)

● Questions from No. 41 to 45 are based on the following case / situation.

Mr. Nirmala Jayathilake is the Secretary to the Ministry of Public Services. Mr. Jayathilake decided to select two suitable persons, by a formal interview to the two posts of Planning Assistants, which are following vacant in the Ministry. For this purpose Mr. Jayathilake possessed the delegated authority to act as an officer representing the Public Service Commission.

Accordingly Mr. Haripriya Senadheera and Mr. Wilfred Samaraweera are recommended by the Board of Interview to be appointed to the posts of planning assistants. However before the implementation of the appointment Mr. Nirmala Jayathilake called the administrative officer of the Ministry, instructed him to see to the confirmation of the information regarding the experience they have presented to the interview board and see to the suitability of the selected persons to be appointed to a post in the Public Service by checking with the institutions that have issued the certificates.

Write the **correct** answer for each of the following questions relevant to the case/situation, **on the dotted line** provided with each question.

41. State in relation to the Procedural Regulations **two disqualifications** that may cause Mr. Wilfred Samaraweera **not** to be appointed to the post of Planning Assistant.

(i)

(ii)

42. State **two** appointments that **cannot** be made by Mr. Nirmala Jayatilake to his Ministry as delegated authority, of the Public Services Commission.

(i)

(ii)

43. Mention **two** documents that should be provided to the interview board for their task to select a suitable person to the post of Planning Assistant.

(i)

(ii)

44. Mention **two** preliminary documents that should be entered into the personal file opened for Mr. Haripriya Senadheera when he has reported for duty after being appointed to the post of Planning Assistant.

(i)

(ii)

45. Mention **two** documents that should be compulsorily available for the name of Mr. Haripriya Senadheera to be included in the pay sheet of the Public Services Ministry, in case he is selected for the post of Planning Assistant.

(i)

(ii)

(02 × 5 = 10 marks)



Part II

- Read the following case / situation and write the answers to the questions No. 46 to 50 on the given sheets of paper.

Mr. Senarath Samarakkody is the Divisional Secretary of the Mandaramnuwara Divisional Secretariat. The Mandaramnuwara Divisional secretary Division is considered to be a Rural Division and many institutions including ministries and departments come forward to implement various development programmes through the Divisional Secretary Division constantly. Among these programmes there are Infrastructure facilities development programmes of the area and as well as the development of the livelihood of the people and social development programmes.

Mr. Senarath Samarakkody is a Public Officer who is nearing his age of retirement. He does not hold any supervision over his subordinates while his policies shown towards the official duties are said to be neutral. Under this situation a background has been created, for the staff of the Mandaramnuwara Divisional Secretary office to work in the ways they wish.

On 01.05.2014 the Divisional Secretary office of Mandaramnuwara received 1500 roofing sheets under the provisions of the livelihood Development Ministry to be distributed among the people of low income in the Division Mr. Mangala Wedisinghe who functions as the Financial Assistant and the Storekeeper of the office acted to dump lot of roofing sheets in a corner of the office premises of the Divisional Secretary office.

The officer who came to hand over this lot of roofing sheets handed over a letter to Mr. Mangala Wedisinghe which said that this lot of sheets should be distributed before 30.10.2014, and it should be done by the Assistant Director (Planning) under the supervision of the Divisional Secretary.

Mr. Mangala Wedisinghe is an officer who has been in service in the Mandaramnuwara Divisional Secretary office for a period of over 10 years. He has served attached to the Finance Division during this full time of service. As the Mandaramnuwara Divisional Secretary office is considered to be a low facility division, the accountants who come to work in this office go on transfer to other areas with better facilities in a short period. As an old officer in the accounts division Mr. Mangala Wedisinghe holds an 'Omnipotent' position in the accounts division as well as the Divisional Secretary office. At the moment too, the person who is functioning as the accountant, works on the acting capacity. He is an officer attached to some other office and works only for 2 days in a week in the Mandaramnuwara Divisional Secretary office. Hence a background has been created at the Mandaramnuwara Divisional Secretary office where many of the officers including the accountant are dependent on Mr. Mangala Wedisinghe. Specially the low active performance policy of Mr. Senarath Samakkody has futher made, Mr. Mangala Wedisinghe an essential person in the Mandaramnuwara Divisional Secretary office.

Mr. Mangala Wedisinghe who is a permanent resident of Mandaramnuwara is said to have close contacts with the political powers of the area thereby becoming a powerful person in the Mandaramnuwara Divisional Secretary office.

There are vacancies in many posts including that of the Assistant Divisional Secretary and the Accountant in the Mandaramnuwara Divisional Secretary office. The permanent watcher of the office has retired about a year ago and a watcher has been employed on the causal basis. This casual watcher too, has been introduced to the office by Mr. Mangala Wedisinghe.

This casual watcher is a strong addict of alcohol, holds close relationships with Mr. Mangala Wedisinghe and Senarath Samarakkody. Also there is a rumour in the office that, Mr Mangala Wedisinghe consumed liquor together with this casual watcher several times during the office hours. But no one comes forward to make a complaint against Mr. Mangala Wedisinghe within the unlimited power held by him.

An audit inquiry was carried out on 05.12.2014 at the Mandaramnuwara Divisional Secretary office by a group of auditors who came unexpectedly. At the audit inquiry the following factors were revealed and an audit report covering these factors was submitted to the District Secretary by the Audit officers.

- * The stock of roofing sheets received on 01.05.2014 has not been distributed even by 05.12.2014.
- * Out of the 1500 roofing sheets received, 782 sheets are found to be missing.
- * The letter delivered with the roofing sheets that comprised the instructions for distribution has been misplaced.

46. The District Secretary informs Mr. Senarath Samarakkody to prepare a preliminary report and submit, regarding the misplacement of 782 roofing sheets.
According, state the points to the Financial Regulation 104(3) that should be included in the Preliminary Report. (08 marks)
47. The Additional District Secretary was appointed by the District Secretary to hold an initial investigation regarding the non-distribution of roofing sheets and misplacement of a part of it.
Accordingly describe the role of the Additional District Secretary, at the initial investigation. (08 marks)
48. According to the initial investigation the District Secretary has decided to issue charge sheets against the relevant officers.
What are the features that should be included compulsorily in such a charge sheet? (08 marks)
49. What is the steps that would have been taken by Mr. Senarath Samarakkody when he finds that Mr. Mangala Wedisinghe is under liquor during the office hours? (08 marks)
50. The District Secretary informs the Assistant District Secretary to hold an inquiry on the prevailing problems on administration at the Mandaramnuwara Divisional Secretary office and submit a report with recommendations.
Assume that you are the Assistant District Secretary and prepare the report that you would submit to the District Secretary. (08 marks)

* * *





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 முழுப் பதிப்புரிமையுடையது]
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Limited Competitive Examination for Recruitment to Grade III of
 Sri Lanka Administrative Service – 2013 (2015)

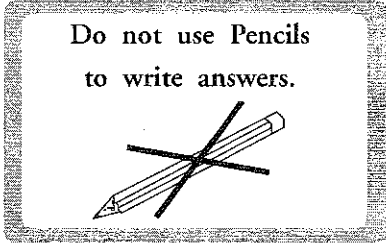
(02) Social, Economic and Political Background in Sri Lanka and Global Trends

Three hours

Instructions to Candidates

Very Important :

Do not use Pencils
 to write answers.



* Answer scripts where the numbers are not written as indicated below will not be marked / evaluated.

I 2 3 4

Write your Index Number here, and
 on page 3 in the space indicated.

.....

Checked as correct

.....

Invigilator's Initials

Important :

- * This paper consists of Part I and Part II with 40 questions on 06 pages.
- * Before answering the paper arrange all the pages in order.
- * Answer all questions in Part I on this paper itself and answer all questions in Part II on the given sheets of paper.
- * The time allocated is three hours.
- * Commence answering only after the Centre Supervisor's announcement.
- * Instructions given should be strictly followed in answering this paper and marks will not be awarded for answers not in accordance with these instructions.
- * Even if you are not attempting the paper hand it over to the Supervisor.
- * Write the answers clearly and legibly in blue or black ink only and not in pencil.
- * It is an offence to remove this paper from the examination hall or turn out photocopies of the same.
- * Answer scripts with illegible figures, illegible handwriting, those where erasing fluid has been used and written in pencil will not be marked / evaluated.

For Examiner's use only

Page No.	Question Nos.	Marks Awarded
2	1 - 10	
3	11 - 21	
4	22 - 31 (ii)	
5	31 (iii) - 34 (ii)	
6	34 (iii) - 40	
Total		

Final Score

In figures	
In words	
Marking Examiner	
Checked by	

[See page two.]

Part I

● In questions No. 1 to 20 select the **correct** or the **most suitable** answer and write the **number** of the relevant choice **on the dotted line** given against the question.

1. According to the report published by the UNDP what is the Human Development Index of Sri Lanka in 2013?
(1) 0.700 (2) 0.715 (3) 0.750 (4) 0.799 (.....)
2. Which of the following data is **incorrect** according to the Sri Lanka Central Bank Report of 2013?
(1) The life expectancy at birth is 75.1 years.
(2) Infant mortality rate is 9.4 per 1000 live births.
(3) The government expenditure on health is 1.3% of the Gross National Product.
(4) The average daily kilo calorie intake by a person is 2445. (.....)
3. Which of the following Departments is **not** under any Ministry?
(1) Department of Registration of Persons
(2) Department of Census and Statistics
(3) Department of Immigration and Emmigration
(4) Auditor General's Department (.....)
4. Which of the following is the most ancient and the highest foreign exchange earning minor export crop of Sri Lanka at present?
(1) pepper (2) cinnamon (3) nutmeg (4) cardamom (.....)
5. Who was the first lady who worked for the upliftment of women in Sri Lanka?
(1) Mrs. Vivienne Gunawardene (2) Mrs. Theja Gunawardene
(3) Dr. (Mrs.) Mary Ratnam (4) Mrs. Cissy Cooray (.....)
6. How many rivers are there in Sri Lanka?
(1) 97 (2) 100 (3) 103 (4) 106 (.....)
7. To commemorate which of the following Sri Lankan did the Government of India issued a stamp last year?
(1) Dr. Ananda Coomaraswamy (2) Anagarika Dharmapala
(3) Sir. D.B. Jayathilake (4) Mr. Saumyamoorthy Thondaman (.....)
8. Which of the following is the **incorrect** statement regarding the Tourism industry in Sri Lanka?
(1) Sri Lanka is the Asian country in which the highest biodiversity can be seen by tourists.
(2) According to the magazine 'Lonely Planet', Sri Lanka is the best country to travel at present.
(3) The number of tourists arrived in Sri Lanka in 2013 was 1.2 million.
(4) The number of tourists expected to arrive in Sri Lanka in 2016 is about 3 million. (.....)
9. How many sites in Sri Lanka have been declared as World Heritage sites by the UNESCO at present?
(1) 6 (2) 7 (3) 8 (4) 9 (.....)
10. Which of the following statements best expresses the non-aligned character of the foreign policy of Sri Lanka?
(1) Sri Lanka is maintaining an equal friendship with India and China.
(2) Sri Lanka is trading with many countries of the world.
(3) Sri Lanka is a member of the United Nations Organization.
(4) Sri Lanka is a pioneer member of the Non Aligned Nations. (.....)



11. The Parliament of Israel is known as the
(1) Diet (2) Knesset (3) Duma (4) The Storting (.....)
12. Which of the following countries has the highest life expectancy?
(1) Japan (2) China (3) Sweden (4) Germany (.....)
13. According to the present world political and economic perspectives which of the following is most important regarding the BRICS Organization?
(1) It represents nearly half of the world population.
(2) The Asian powers, India and China are also its members.
(3) The establishment of a new Bank as an alternative to the World Bank.
(4) The establishment of a fund of US \$ 100 billion. (.....)
14. Which one of the following introduced the 'laissez - faire concept' in Economics?
(1) Alfred Marshal (2) Adams Smith (3) Robert Owen (4) J.S. Mill (.....)
15. When is the International Earth Day celebrated?
(1) April 22 (2) April 24 (3) April 26 (4) April 28 (.....)
16. Which of the following countries emits the highest amount of carbon dioxide to the environment?
(1) China (2) USA (3) India (4) Australia (.....)
17. Who made the famous statement " Philosophers have interpreted the world. But the real task is to change the world" ?
(1) Mahatma Gandhi (2) Nelson Mandela
(3) Martin Luther King (4) Karl Marx (.....)
18. Which of the following Asian countries has been investing most in African countries at present?
(1) Japan (2) China (3) Singapore (4) Malaysia (.....)
19. Which of the following includes the largest number of poorest countries in the world at present?
(1) Burundi, Congo, Liberia, Malawi, Ethiopia, Madagascar
(2) Burundi, Congo, Liberia, Malawi, Ethiopia, Ghana
(3) Burundi, Congo, Liberia, Libya, Ethiopia, Egypt
(4) Burundi, Congo, Liberia, Libya, Tanzania, Ghana (.....)
20. Who was the author of the great novel 'War and Peace' ?
(1) Alexander Pushkin (2) Leo Tolstoy
(3) Maxim Gorky (4) Fyodor Dostoevsky (.....)

(01 × 20 = 20 marks)

- Write the correct **answer** for each of the questions from No. 21 to 30 on the **dotted line** given.

21. Who is the official Chief Scout of Sri Lanka?
-

22. What is the Sri Lanka Telecom hotline number for informing the problems on language?

.....

23. Which Presidential election of Sri Lanka was held in the month of January this year?

.....

24. From which government office should the domestic workers going to the Middle East for employment have to get their approval by producing the family details?

.....

25. What is the cost of living allowance paid for a government servant at present in rupees?

.....

26. Which Asian State has the same Royal dynasty ruling continuously for over two thousand years?

.....

27. What is the name of the University which was opened in the State of Bihar, India in September 2014 which had been famous as an International University from the 5th century to the 12th century?

.....

28. The countries belong to which continent has initiated the spreading of deadly virus Ebola last year?

.....

29. What is the name of the place in India where Dalai Lama is residing at present?

.....

30. How many permanent members are there in the United Nations Security Council?

.....

(01 × 10 = 10 marks)

● Write the correct **answer in brief** for each of the questions from No. 31 to 35 on the dotted line given.

31. Provisions for upholding the Fundamental Rights of Sri Lankan citizens are included in the present Constitution of Sri Lanka.

(i) Mention **two** Fundamental Rights in the present Constitution.

(a)

(b)

(ii) State **two** instances where the Fundamental Rights of a government servant may get violated.

(a)

(b)



(iii) Mention **two** provisions in the present Constitution to get relief in case of a violation of Fundamental Rights of a government servant.

(a)

(b)

32. It is expected to achieve the Millennium Development Goals which has been introduced by the UNO in the year 2015.

(i) Mention **two** expected aims in the introduction of the Millennium Development Goals by the UNO.

(a)

(b)

(ii) State **two** Millennium Development Goals.

(a)

(b)

(iii) State **two** Millennium Development Goals achieved by Sri Lanka so far.

(a)

(b)

33. A number of fatal plane crashes were reported from various parts of the world in the past few months.

(i) Mention **two** countries where fatal plane crashes were reported during the past few months.

(a)

(b)

(ii) Name **two** internationally famous persons who died in the history of Aviation because of plane crashes.

(a)

(b)

(iii) Mention **two negative** influences which may result due to frequent plane crashes.

(a)

(b)

34. The SAARC Organisation is playing a major role in the South Asian countries at present.

(i) Mention **two** expected main objectives in establishing the SAARC.

(a)

(b)

(ii) Mention **two** obstacles in achieving the SAARC objectives.

(a)

(b)



(iii) State **two** suggestions which could be applied to overcome the said obstacles of the SAARC.

(a)

(b)

35. Japanese 5S concept is implemented with the intention of improving the productivity in many of the Government Institutions at present.

(i) State the first **two** steps in the Japanese 5 S concept.

(a)

(b)

(ii) Mention **two** development targets expected to achieve by an institution through the Japanese 5 S concept.

(a)

(b)

(iii) "Not only the physical development but also the qualitative development can be achieved by implementing Japanese 5 S concept in an Institution."

Mention **two** reasons to justify this statement.

(a)

(b)

(06 × 5 = 30 marks)

Part II

● In each question from No. 36 to 40 write the correct **answer** on the given sheets of paper.

36. There are various criticisms at present on the efficiency and the productivity of the government service in Sri Lanka.

Examine **four** specific practical measures that can be taken to improve the efficiency and productivity of the Government Service. (08 marks)

37. It is the view of some social scientists that a Code of Ethics has to be introduced for the development of the quality of mass media in Sri Lanka.

State **four** suggestions with reasons to be included in such a Code of Ethics. (08 marks)

38. There is an opinion in many developing countries that to speed up the development, a semi democratic method is better than a fully fledged democratic method.

Examine **four** facts for or against this opinion. (08 marks)

39. "No country is dependent today and no country is independent today. But all countries are interdependent."

Examine **four** reasons to justify this statement. (08 marks)

40. The contribution given individually by the employees of an Institution at micro-level is helpful in the sustainable development of the Institution.

Examine under **four** specific facts the contribution you could make at micro-level for the sustainable development of the Institution where you work. (08 marks)

* * *



