

Calling Applications for Recruitment into Grade III of Combined Drivers' Service

- 1.0 Applications are called in accordance with the approval of the Director General of Combined Services to recruit employees for the vacancies exist in Grade III of Drivers' Service of the Department of Examinations, Sri Lanka which is under the Ministry of Education. The deadline for submission of applications is 10.07.2019.
- 2.0 Qualified candidates will be appointed for the vacancies on merit basis as per the results of a professional interview.
- 3.0 The existing no. of vacancies are indicated through table no.07.The appointing authority will determine the no. of appointments and the effective date of such appointment. The appointing authority has the sole power to fill a certain no.of vacancies or not to fill any vacancy.
- 4.0 Salary : The monthly salary scale with respect to Grade I,II,III & special grades as per the Public Administration Circular No. 03 dated 03/2016 is PL 3-2016 Rs.25,790-10x270-10x300-12x350x38990/-.
- 5.0 This post is permanent and pensionable.
- 6.0 Qualifications:- The following qualifications are relevant to be recruited into Grade III posts of Combined Drivers' Service.
 - I. Should be a Sri Lankan citizen.
 - II. Should not be less than the age of 18 years and more than the age of 45 years on the deadline for submission of applications. The maximum age limit will not affect for the appointees who are already bearing permanent and pensionable posts in the government service.
 - III. Educational qualifications
Should obtain at least six (06) passes including two (02) credit passes with Sinhala/Tamil language for G.C.E (O/L) Examination in not more than two sittings.
 - IV. Vocational qualifications
Should possess a certificate of competency issued by the Commissioner of Motor Traffic on driving private/hired vehicles and station wagons less than the tare weight of 24 cwt.(The respective certificate should be received three (03) years prior to the date of recruitment)(Vehicle classes C & C1)
 - V. Should possess three (03) years of experience as a vehicle driver. (should prove with certificates)
 - VI. Minimum height should be 05 feet and 2½ inches.
 - VII. Should be physically fit to discharge duties in day time as well as in night time and should have excellent vision.
 - VIII. Should have proper awareness on the code of traffic rules.

7.0 Calling Applications.

Applications are called to fill the vacancies of the posts exist in Drivers' Service as the following table indicates.

Ministry / Department	Post	No. of vacancies
Department of Examinations, Sri Lanka	Combined Drivers' Service	05

8.0 Professional interview

Applicants who fulfill the qualifications will be appointed to Grade III of Combined Drivers' Service by following the order of merits of marks obtained by the applicants at a professional interview that will be held on the same day on which the basic qualifications checking interview of such applicants will be held on the approval of the Director General of Combined Services. The preferred medium to appear for the interview by the applicants should be clearly mentioned in the application and the Professional interview will be conducted in the said language medium.

The marking procedure at the Professional interview is as indicated in the following table.

Criteria	Marks
Knowledge on traffic rules	30
Technical knowledge	20
Practical test (competency in driving)	40
Skills displayed at the interview	10
Total marks	100

Note: Experience with respect to the post, educational qualifications and extra activities should be proved by acceptable certificates. Such qualifications should be valid on the deadline of calling applications.

9.0 Accurate information should be proved when filling the applications. If a candidate is revealed to be unqualified, when checking for their qualifications, his candidature could be invalidated at any time. If any information provided by an applicant revealed to be untrue at any stage, he could be dismissed from the government service.

10.0 The applications should be forwarded in compliance with the prescribed specimen form. Applications that are not in compliance with the specimen form will be rejected without any notification. Applicants should bear the cost incurred due to imperfect applications.

Mention, "Recruitment into a grade III post of combined drivers' service" on the top left corner of the envelope in which the application is enclosed in.

11.0 On the presumption that only those who possess the qualifications indicated in the notification have applied, the Commissioner General of Examinations will call all applicants who have forwarded the applications on or before the due date for a professional interview. However, such calling does not imply that the applicant is qualified for this post. If the applicant is revealed to be lacked of necessary

qualifications when checking whether the applicant has got the relevant qualifications as per the notification to call applicants for the interview, his candidature will be invalidated.

12.0 One of the following documents should be presented to the interview board in order to prove the identity of the candidates.

I. National Identity Card issued by the Department for Registration of Persons

II. Valid passport

13.0 Any matter not mentioned herein, will be determined by the Director General of Combined Services. All applicants should abide by the general rules and regulations mentioned in this notification.

As per the order of the Director General of Combined Services

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(Secretary of the Ministry / Head of the Department)

24.06.2019
Department of Examinations, Sri Lanka
Pelawatta,
Battaramulla.

Recruitment into Grade III of Combined Drivers' Service

(For office use)

Applying medium of language(Putmark in the relevant cage)

Sinhala - 2
 Tamil - 3
 English - 4

1. Name with initials :
2. Full name :
3. National Identity Card No :
4. Permanent address :
5. Sex : Female - 1 Male - 2
6. Date of birth : Year Mo Day
7. Telephone No :
8. Educational qualifications :

8.1 Details about the G.C.E (O/L) Examination

Results of the first attempt Year.....

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

Results of the second attempt Year.....

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

8.2 Detail about the G.C.E (A/L) Examination

- I. Year of the examination:
- II. Index No :
- III. Results

Subject	Grade
1.	
2.	
3.	
4.	
5.	

9. Other qualifications :

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10. Experience with respect to the post :

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11. Have you ever been convicted for any allegation by a court of law?
(Put mark in the relevant cage) (If yes, describe)

Yes No

12. Certificate of the applicant :

a. I solemnly declare that the details provided by me in this application are true and accurate to the best of my knowledge. I agree to bear the cost incurred due to imperfection and /or falsely perfecting certain parts herein. Further, I declare that all the parts herein are perfected accurately.

b. I am aware that if this declaration made by me proved to be untrue, I will be subjected to disqualification prior to the appointment and dismissal after awarding such appointment.

c. I will not alter any information herein later.

Date :.....

Signature of the applicant:.....

